

Tomcat Bridgebuilders Board Meeting Minutes
March 2, 2016

Present: Diana Chalfant, Svea Maxwell, Alice Richards, Jeff Ross, and Kathy Trace, Claudia Guffey

Absent: None

Ms. Trace called the meeting to order at 4:13 pm.

I. Adoption of Agenda

Mr. Ross moved to approve the agenda; Ms. Richards seconded. The motion was unanimously approved.

II. Approval of Minutes

Ms. Chalfant moved to approve the minutes the October 7, 2015; Ms. Richards seconded. The motion was unanimously approved.

III. Election of Board Members and Officers

1. Mr. Ross said the nominating committee met and recommends retaining the following members as board members: Ms. Trace, JF, and Ms. Chalfant; Ms. Richards moved to approve the recommendation; Ms. Guffey seconded. The motion was unanimously approved.
2. Mr. Ross said he and Ms. Richards had met and discussed election of officers. Mr. Ross moved to retain the current officers; Ms. Richards seconded. The motion was unanimously approved.

IV. Member Recruiting

Ms. Trace asked that suggestions for recruiting new members be sent to her and member could talk to community members.

V. 990 Tax Form

Ms. Trace said filing a 990 tax form was not an IRS requirement but United Appeal requested the form. The form had been completed for 2015 and one can be done for 2016. Ms. Guffey moved to approve 2014 and 2015 990 tax form for 2016; Ms. Richards seconded. The motion was unanimously approved.

VI. Annual Report

Ms. Trace said the 2014 report had been received and said the report should be reviewed for updates for the 2015 report.

VII. Bylaws

Ms. Trace asked the members to review the current bylaws and send suggestions for updates to Mr. Ross.

VIII. Social Media Utilization

Ms. Trace said utilizing social media is ongoing.

IX. 2016 Planning Activities

1. Ms. Guffey said the design for t-shirts had not been discussed and there was no artwork update to share.
2. Ms. Trace discussed ideas for billboards.
3. Ms. Richards will review the brochure.

X. Old Business

1. The members agreed the travel reimbursement policy should be reviewed.

XI. 1. Ms. Chalfant and Ms. Guffey are interested in attending the CADCA conference.

Adjournment

Mr. Ross moved to adjourn the meeting; Ms. Guffey seconded. The meeting adjourned at 5:28 pm.

Submitted by:

Kathy Trace
President

Svea Maxwell
Vice-President