

**Tomcat Bridgebuilders Board Meeting Minutes**  
**March 17, 2015**

**Present:** Diana Chalfant, Claudia Guffey, Svea Maxwell, Alice Richards, and Kathy Trace

**Absent:** Jeff Ross

Ms. Trace called the meeting to order at 4:06 pm.

**I. Adoption of Agenda**

Ms. Chalfant moved to approve the amended agenda; Ms. Trace seconded. The motion was unanimously approved.

**II. Approval of Minutes**

Ms. Chalfant moved to approve the minutes from December 3, 2014; Ms. Richards seconded. The motion was unanimously approved.

**III. Bylaws Review**

Ms. Trace recommended all officers review the bylaws. It was recommended that as an addition to the bylaws, all nominations for officers should be received by the Annual Meeting.

**IV. Election of Officers**

The nominating committee recommends no change in officers. Ms. Guffey moved to approve the recommendation; Ms. Chalfant seconded. The motion was unanimously approved.

**V. Prosecuting Attorney's Office Town Hall Meeting**

Ms. Trace reported that John Hasely asked if TCBB would like to host the Town Hall Meeting in April. The Board recommended a May date as being better for advertisement and arrangement purposes.

**VI. Back Pack Program**

Ms. Trace will speak with Dr. Reed regarding the Jason Reed Foundation backpack program.

**VII. Thank You Notes**

Ms. Guffey will write the thank you notes for the Sheriff and Prosecutor's offices.

**VIII. Annual Report**

The Board received the 2013 Annual Report and recommended using the same format. Ms. Trace will send Ms. Maxwell the financial information for the report. The events and activities sections will be updated, wording for grants, and sponsors will be added.

**IX. New Business**

It was reported by TTYL there were problems filling out the grant application online. Ms. Trace moved to approve the request; Ms. Chalfant seconded. The motion was

unanimously approved. Ms. Maxwell will have Health Recovery Services complete an application for TI Camp funding. Ms. Trace reported that medical students are helping with GenRx at the Teen Institute camp. Ms. Trace will work on a billboard for Trimble.

**X. Adjournment**

Ms. Guffey moved to adjourn the meeting; Ms. Richards seconded. The meeting adjourned at 5:18 pm.

Submitted by:

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Claudia Guffey  
Secretary

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Kathy Trace  
President

Tomcat Bridgebuilders