

Tomcat Bridgebuilders Board Meeting Minutes
February 6, 2013

Present: Diana Chalfant, Claudia Guffey, Svea Maxwell, Jeff Ross, and Kathy Trace

Absent: Bryant Skipper

Guests: None

Ms. Trace called the meeting to order at 4:16 pm.

I. Adoption of Agenda

Mr. Ross moved to approve the agenda; Ms. Guffey seconded. The motion was unanimously approved.

II. Approval of Minutes from October 3, 2012

Mr. Ross moved to approve the minutes; Ms. Guffey seconded. The motion was unanimously approved.

III. Drug Free Communities Grant

Ms. Trace updated the members on the DFC grant progress with the help of Barry Oches as local reviewers feel the application needs some work.

A. Match-DFC can be used as Promise Neighborhoods match.

B. Fiscal Agent-Ohio University will be grantee, will be responsible for reporting and a local fiscal agent will be needed to pay salary, bills and report to OU. Several possible fiscal agents were discussed.

C. CIAs-Media, use Arian Smedly, Ms. Trace will speak with Ms. Smedly, Leslie and Emily. Ms. Trace will send CIAs for review.

IV. Brochures

The members reviewed the revised brochure and requested removal the board member names.

V. Tax Filing

Ms. Trace said she had not received the post card at this point. Ms. Chalfant provided a handout with the fund balance.

VI. Ohio Attorney General's Website

The update only showed to 2011. Other charitable organizations can view TCBB information.

VII. Guiding Star

Ratings on agency website; table until next meeting.

VIII. Old Business

A. The members discussed the Annual Report, Ms. Trace said to contact her if there was anything anyone would like to have in the report.

B. The members discussed sending donation letters near Memorial Day. The members approved the letterhead.

IX. New Business

- A. The members discussed paying high school students to participate in TCBB instead of ComCorps, they would take minutes, distribute flyers, etc. Ms. Trace will speak with the principal about donating to a group.
- B. Ms. Trace discussed the move-out fundraiser.
- C. Mr. Koons will help distribute funds.
- D. Athens County Children Services invited TCBB to participate in strategic planning, Ms. Trace report to them any items the members would like included.

X. Adjournment

Mr. Ross moved to adjourn the meeting; Ms. Guffey seconded. Meeting adjourned at 5:22 pm.

Submitted by:

Claudia Guffey
Secretary

Kathy Trace
President

Tomcat Bridgebuilders